



Republic of the Philippines
MUNICIPALITY OF CATARMAN
Province of Northern Samar



ASSESSOR'S OFFICE

**APPRAISAL & ASSESSMENT OF NEW BUILDINGS (DC)
REQUIREMENTS CHECKLIST**

Requirements	Where to Secure
<input type="checkbox"/> Letter Request / Walk in	Client
<input type="checkbox"/> Building Permit	Municipal Engineering Office (MEO)
<input type="checkbox"/> Floor Plan	Municipal Engineering Office (MEO)
<input type="checkbox"/> Bill of Materials	Municipal Engineering Office (MEO)
<input type="checkbox"/> Certificate of Occupancy	Municipal Engineering Office (MEO)
<input type="checkbox"/> Valid ID with Picture	Client
<input type="checkbox"/> IF NOT AVAILABLE: Affidavit of undertaking that he/she will secure the above-mentioned docs.	